

DRAFT

**Holly Springs Business Alliance
August 6, 2009
Harris Energy and Environmental Center**



- I. Meeting called to order:** Jenny Mizelle called the meeting to order at 8:05 a.m.
- II. Members present:** Jenny Mizelle, Cyd Brown, Bruce Friend, Brian Pittman, Tim Locklair, Chris Randall, Tim Congleton, Linda Crandall, Bill Rousseau, Kim Crawford, Nikia Davis
- III. Introductions**
- Thanks to Kim Crawford and Progress Energy for hosting our meeting.
 - Introductions were made.
- IV. Approval of Minutes**
Minutes of the May 7, 2009 meeting were approved.
Motion: Tim Congleton
Second: Chris Randall
- V. Steering Committee**
- Jenny Mizelle recapped the Steering Committee meeting held on July 15, 2009 for members.
 - Site visit dates are being discussed.
 - **Action Item: Jenny Mizelle will follow up with Cisco's Community Relations personnel about having a representative on the Alliance.**
 - The membership list was reviewed.
 - **Action Item: Cyd Brown will update the membership list to include the new members recruited at the Chamber of Commerce Breakfast Eye Opener.**
 - Jenny Mizelle offered to remain as Chair of the Alliance; Linda Crandall is willing stay on as Vice-Chair and Cyd Brown agrees to continue as Secretary.
- VI. Mentor Program Committee**
- Tim Congleton and Don Mizelle will Co-Chair the Mentor Committee.
 - **There will be a meeting of the Mentor Committee on Wednesday August 12 at 1 p.m. at Holly Springs High School.**
 - **Action Item: Cyd Brown will send an e-mail to all members in regards to the Mentor Committee meeting.**
 - The Mentor Program may use the R U Ready Life Skills programs put together last year as the focus of meetings between high school mentees and community mentors.
 - There was discussion about opening the Mentor program this year with a meeting to include parents of students. This would allow them to understand and support the program with their student. The meeting would be held in the late afternoon or early evening.
 - The Mentor Program will begin mentor/mentee meetings in October.
- VII. Membership/Marketing**
- Bruce Friend agreed to be the Communications and Media Relations coordinator.
 - The high school has updated their link to the Business Alliance website.
 - It was suggested that the Alliance do interviews and news stories for the new Holly Springs television channel; perhaps also inviting other local stations.
 - **Action Item: Jenny Mizelle will look into getting time on the Holly Springs television channel.**
 - The Chamber of Commerce will help us disseminate information on our events, sponsorships and needs by publishing requested information in their E-Blast.

VIII. Student and Career Development

- Speaker, internship and job shadowing requests will be initiated by the schools.

IX. Other Business

- This year's School-to-Career Volunteer Celebration will be held Tuesday, September 22 at the McKimmon Center. All Business Alliance volunteers are invited.

X. Calendar

- August 12, 2009, Wednesday, meeting of the Mentor Committee at Holly Springs High School; 1:00 p.m.
- September 3, 2009, Thursday, regular meeting, 8:00 a.m. at Holly Ridge Middle School.
- September 22, 2009, Tuesday, School-to-Career Volunteer Celebration; McKimmon Center
- October 1, 2009, Thursday, regular meeting, 8:00 a.m. at Holly Springs High School.
- November 5, 2009, Thursday, regular meeting, 8:00 a.m. at Holly Ridge Middle School.
- December 3, 2009, Thursday, regular meeting, 8:00 a.m. at Holly Springs High School.
- January 7, 2010, Thursday, regular meeting, 8:00 a.m. at Holly Ridge Middle School.
- February 4, 2010, Thursday, regular meeting, 8:00 a.m. at Holly Springs High School.
- March 4, 2010, Thursday, regular meeting, 8:00 a.m. at Holly Ridge Middle School.
- April 1, 2010, Thursday, regular meeting, 8:00 a.m. at Holly Springs High School.
- May 6, 2010, Thursday, regular meeting, 8:00 a.m. at Holly Ridge Middle School.

XI. Meeting adjourned: 8:55 a.m.

Respectfully submitted,

Cyd Brown