



**DRAFT**

**Holly Springs Business Alliance  
Steering Committee Meeting Minutes  
July 15, 2009  
Holly Springs Town Hall**



- I. **Meeting called to order:** Jenny Mizelle called the meeting to order at 11:40 a.m.
- II. **Members present:** Cyd Brown, Jenny Mizelle, Brian Pittman, Tim Locklair, Shannon Baker
- III. **Approval of Minutes**  
Minutes of the June 4, 2008 Steering Committee Meeting were approved.  
Motion: Jenny Mizelle  
Second: Brian Pittman
- IV. **Calendar for 2009- 2010 School Year**
  - August 4, 2009, Tuesday, Chamber of Commerce Eye Opener featuring the HSBA, 8:00 a.m. at Java Divine.
  - Business Alliance meetings will continue to be held on the first Thursday of each month.
  - August 6, 2009, Thursday, regular meeting, 8:00 a.m. at the **Shearon Harris Visitor's Center**.
  - September 3, 2009, Thursday, regular meeting, 8:00 a.m. at Holly Ridge Middle School.
  - October 1, 2009, Thursday, regular meeting, 8:00 a.m. at Holly Springs High School.
  - November 5, 2009, Thursday, regular meeting, 8:00 a.m. at Holly Ridge Middle School.
  - December 3, 2009, Thursday, regular meeting, 8:00 a.m. at Holly Springs High School.
  - January 7, 2010, Thursday, regular meeting, 8:00 a.m. at Holly Ridge Middle School.
  - February 4, 2010, Thursday, regular meeting, 8:00 a.m. at Holly Springs High School.
  - March 4, 2010, Thursday, regular meeting, 8:00 a.m. at Holly Ridge Middle School.
  - April 1, 2010, Thursday, regular meeting, 8:00 a.m. at Holly Springs High School.
  - May 6, 2010, Thursday, regular meeting, 8:00 a.m. at Holly Ridge Middle School.
- V. **Membership/Marketing**
  - Jenny Mizelle, Linda Crandall and Cyd Brown have agreed to remain as officers for the 2009-2010 school year.
  - Jenny Mizelle and Cyd Brown will review our current membership. The membership list will be revised after the Chamber of Commerce Eye Opener when we may recruit more members.
  - Each school may allow students to attend meetings if they wish.
  - Jenny Mizelle will try to find a representative from Cisco to become a member of the Alliance.
  - Sara Phillips with Boylan Companies, Main Street Square's property management company, is interested in joining.
  - **Action Item: Mr. Pittman and Mr. Locklair will get back to Jenny Mizelle with possible dates for site visits to local businesses.**
  - **Action Item: Ms. Mizelle will update our accomplishments sheet to hand out to businesses at the Chamber Eye Opener.**
  - Jenny Mizelle will speak at staff meetings at each school to discuss what we can offer.
  - **Action Item: Mr. Pittman will e-mail Ms. Baker the web address of the Business Alliance's website.**
  - **Action Item: Ms. Baker will request that Ms. Floyd update the high school's website with this link.**
  - **Action Item: Mr. Pittman will contact a parent that might help with publicity.**
  - This year we will try to get our events and needs included in the Chamber of Commerce's E-Blast.

- A discussion was held on the idea of posting (on our website) a list of school needs that local businesses might help with.

#### **VI. Student Services/HSBA Programs**

- **Action Item: Ms. Baker, Ms. Davis and Mr. Locklair will get together to set a date for the Career Expo.**
- We need requests for internships and job shadowing to be from the schools.
- Mentor Program:
  - We will continue the mentoring program.
  - Middle school mentees seemed to lose their enthusiasm as the year progressed. The middle school staff will work on reinforcing the program with their attending students.
  - High school staff will attempt to identify students that want to be a part of the program and will attend on a regular basis.
  - More structure may be needed for high school mentees/mentor meetings. The possibility of using scheduled programs originally designed for R U Ready as meeting presentations was discussed: presentations could include Face Book Protocol, Drug Use and Employment, Common Sense and Math Skills, Driving Skills, and In Your Back Yard Jobs. Activities would occur after each presentation.
  - **Action Item: The Mentor Committee should meet next month.**
- Field trips for schools and students are expensive and time consuming. Perhaps the Business Alliance could help bring presentations to the schools instead.

#### **VII. Meeting adjourned: 12:58 p.m.**

Respectfully submitted,

Cyd Brown