



**DRAFT**

**Holly Springs Business Alliance  
September 3, 2009  
Holly Ridge Middle School**



- I. **Meeting called to order:** Jenny Mizelle called the meeting to order at 8:05 a.m.
- II. **Members present:** Cyd Brown, Tim Congleton, Shannon Baker, Marsha Jackson, Nikia Davis, Jenny Mizelle, Tory Klinedinst, Don Mizelle, Megan Kirkpatrick, Bruce Friend, Bill Rousseau, Sarah Carter, Brian Pittman, Linda Crandall, Kim Crawford, Sara Phillips
- III. **Introductions**
  - Jenny Mizelle introduced Megan Kirkpatrick, Business Alliance Coordinator with the WCPSS School-to-Career Program. New member introductions included Tory Klinedinst and Sara Phillips.
- IV. **Approval of Minutes**

Minutes of the August 6, 2009 meeting were approved.  
Motion: Linda Crandall  
Second: Brian Pittman
- V. **Steering Committee**
  - **Action Item: Jenny Mizelle will attend the Holly Ridge Middle School staff meeting on September 23, 2009 to discuss how the Alliance can assist teachers.**
- VI. **Mentor Program Committee**
  - The Mentor Committee met 8/12/09. Tim Congleton, Don Mizelle and Jenny Mizelle met 8/28/09.
  - Mentor/mentee meetings will be held on the third Thursday of each month from 10:20 to 11:15 beginning in October.
  - This year high school students wishing to be a Mentee will fill out an application and need parent consent. Ms. Baker has begun distributing applications.
  - The number of high school mentees is expected to be close to 25. We need to look for about that many mentors.
  - There will be a Kick Off meeting to include students, parents and mentors on Tuesday, September 22 from 5:30 to 6:30 p.m. at Holly Springs High School.
  - Actual Mentee/Mentor meetings with speakers will start October 15 (third Thursday).
  - A draft of topics and speakers has been put together (see attached).
  - Other topics discussed included Overcoming Diversity and Financial Stability.
  - Novartis will sponsor lunches in October and February. We need to recruit five more sponsors.
  - The Year End Celebration might be held off-site this year.
  - The Mentor Committee needs to meet next week.
- VII. **Membership/Marketing**
  - Bruce Friend has submitted articles to the Holly Springs Sun and South West Wake papers.
  - He will promote Business Alliance events and meetings in the future.
- VIII. **Student and Career Development**
  - The Holly Springs High School Career Expo will be held Thursday, November 5, 2009.
  - Tim Congleton, Shannon Baker, Linda Crandall, Cyd Brown and Jenny Mizelle will be on the Career Expo committee.

- Holly Ridge Middle School has set their Career Day for February 3, 2010.

**IX. Other Business**

- This year's School-to-Career Volunteer Celebration will be held Tuesday, September 22 from 7:30 to 9:30 a.m. at the McKimmon Center. All Business Alliance volunteers are invited.

**X. Calendar**

- September 22, 2009, Tuesday, School-to-Career Volunteer Celebration, 7:30 to 9:30 a.m. at the McKimmon Center.
- September 22, 2009, Tuesday, Mentor Program Kick Off meeting, 5:30 - 6:30 p.m.
- October 1, 2009, Thursday, regular meeting, 8:00 a.m. at Holly Springs High School.
- October 15, 2009, Thursday, Mentor/Mentee Lunch, 10:20 - 11:15 a.m., Holly Springs High School.
- November 5, 2009, Thursday, Career Expo at Holly Springs High School; No regular meeting of the HSBA.
- November 19, 2009, Thursday, Mentor/Mentee Lunch, 10:20 - 11:15 a.m., Holly Springs High School.
- December 3, 2009, Thursday, regular meeting, 8:00 a.m. at Holly Ridge Middle School.
- December 17, 2009, Thursday, Mentor/Mentee Lunch, 10:20 - 11:15 a.m., Holly Springs High School.
- January 7, 2010, Thursday, regular meeting, 8:00 a.m. at Holly Springs High School.
- February 3, 2010, Wednesday, Career Fair at Holly Ridge Middle School.
- February 4, 2010, Thursday, regular meeting, 8:00 a.m. at Holly Ridge Middle School.
- February 18, 2010, Thursday, Mentor/Mentee Lunch, 10:20 - 11:15 a.m., Holly Springs High School.
- March 4, 2010, Thursday, regular meeting, 8:00 a.m. at Holly Springs High School.
- March 18, 2010, Thursday, Mentor/Mentee Lunch, 10:20 - 11:15 a.m., Holly Springs High School.
- April 1, 2010, Thursday, regular meeting, 8:00 a.m. at Holly Ridge Middle School.
- April 15, 2010, Thursday, Mentor/Mentee Lunch, 10:20 - 11:15 a.m., Holly Springs High School.
- May 6, 2010, Thursday, regular meeting, 8:00 a.m. at Holly Springs High School.

**XI. Meeting adjourned: 8:55 a.m.**

Respectfully submitted,

Cyd Brown