

WAKE COUNTY PUBLIC SCHOOLS
Membership of School Improvement Team 2008 - 2011

SCHOOL: Holly Ridge MS
PRINCIPAL: Brian W. Pittman
DATE: August - 2008

CORE / LEADERSHIP TEAM MEMBERS:

Name:	SIP Responsibility / School-based job title:
Kara Schwartz	7th Grade
Michael Behrend	Health & Physical Education
Brian Pittman	Principal
Nancy Miliken	LMC
Alan Ellington	Counselor
Barbara Hagan	Teacher Assistant
Julie Mathews	English Second Language
Donna Saxon	7th Grade Social Studies
Betty Cornell	Assistant Principal
Kelly O'Hara	SIP Chair
Jessica Cadby	Elective
Carissa Smith	8th Grade Language Arts
Cheryl Delacourt	CTE
Sharon Roberts	In school suspension

Kelly Williams

6th grade math

Kelly Wittman

Office

WAKE COUNTY PUBLIC SCHOOLS
Mission, Vision, and Value Statements 2008-2011

SCHOOL: Holly Ridge MS
DATE: March - 2008

MISSION STATEMENT:

Our mission at Holly Ridge Middle School is to educate, enrich, and empower students to become responsible and productive citizens of an evolving, technological society.

VISION STATEMENT:

HRMS, in collaboration with all stakeholders, will provide a challenging and supportive environment to prepare all students for success in the 21st century.

VALUE STATEMENT:

In order to become 21st Century learners, HRMS believes in educating the whole child and commits to:

- Modeling character education
- Building foundations for life-long learning
- Providing technological instruction
- Maintaining professional collaboration
- Developing strategies through data analysis
- Nurturing healthy relationships in a safe environment
- Promoting global and environmental awareness
- Celebrating success

Wake County Public School System - School Improvement Planning
Summary of Goals, Key Processes and Action Steps 2008 - 2011 (Created 2008 - 2009)

Board Goal: *WCPSS students will demonstrate high academic growth; by 2014, all students will graduate on-time prepared to compete globally.*

SCHOOL: Holly Ridge MS

LEA: Wake County (920)

Strategic Directive: Systems and Structures to Support Schools

State Board of Education Goal: Globally Competitive Students

SCHOOL GOAL: By 2009, Holly Ridge Middle School will increase the percentage of students achieving positive academic growth by at least one percent as measured by federal, state and district measures.

GOAL MANAGER: Principal, Brian Pittman

Data Justification for Goal based on a comprehensive needs assessment:

Based on WCPSS Indices, the Holly Ridge Middle School percentage of academic change dropped from 53.2% in 2005-2006 to 50.3% in 2006-2007, as compared to the WCPSS rise from 57.6% to 58.8%. HRMS will work on specific key processes to increase student academic growth and raise the Individual Student residuals.

Key Processes & Action Steps(4 Key Processes)

- | | |
|-----------------------------------|---|
| 1 Key Process: | Build a healthy environment that supports teacher recruitment, retention and training |
| Process Manager: | Administrative staff |
| Completion Date: | 2011 |
| Resources: | Leadership Team, SIP Team, mentors, master schedule, Human Resources, technology, teachers |
| Restrainers: | Class size, enrollment, time, schedule, lack of technology, lack of mentors |
| Measurable Process Checks: | Staff survey, Teacher Working Conditions Survey, technology mentor |
| | Action Steps |
| 1 Action Step | Analyze the master schedule to meet student needs |
| Timeline: | From: 7/08 To: 7/11 |
| 2 Action Step | Create a technology mentor program for teachers by teachers |
| Timeline: | From: 7/08 To: 7/11 |
| 3 Action Step | Offer opportunities for teachers to participate in informal peer observations to share best practices |
| Timeline: | From: 7/08 To: 7/11 |
| 4 Action Step | Provide a Teacher Pal (TP) Program for new, non-beginning teachers |
| Timeline: | From: 7/08 To: 7/11 |

- 5 **Action Step** Provide duty free lunch and planning
Timeline: From: 7/08 To: 7/11
- 6 **Action Step** Encourage 100% participation in teacher surveys
Timeline: From: 7/08 To: 7/11
- 7 **Action Step** Increase number of Beginning Teacher (BT) mentors
Timeline: From: 7/08 To: 7/11
- 8 **Action Step** Address needs of Beginning Teachers
Timeline: From: 7/08 To: 7/11

2 Key Process: Involve families, community, and businesses as active participants in promoting student achievement for the 21st century

Process Manager: Veronica Thompson

Completion Date: 2011

Resources: PTA, WCPSS parent survey, phone tree, HRMS web page, Career Day, Team Parent, Web 2.0 tools, Battle of the Books, high school student mentors, adult mentoring, evening activities, open house, volunteers in classrooms and media center, Holly Springs Business Alliance, Non-English speaking parents

Restrainers: Volunteer logs, media and lab schedule, circulation records, hitmeter for web page, surveys

Measurable Process Checks:

Action Steps

- 1 **Action Step** Increase availability, accessibility, and usage of technology resources
Timeline: From: 7/08 To: 7/11
- 2 **Action Step** Provide parent education workshops
Timeline: From: 7/08 To: 7/11
- 3 **Action Step** Increase parent/community involvement in school-based activities
Timeline: From: 7/08 To: 7/11
- 4 **Action Step** Develop transition programs for rising sixth and ninth graders
Timeline: From: 7/08 To: 7/11
- 5 **Action Step** Participate in activities that connect to a global learning community
Timeline: From: 7/08 To: 7/11
- 6 **Action Step** Promote student participation in community service projects
Timeline: From: 7/08 To: 7/11

3 Key Process: Provide a safe and orderly and caring environment to promote healthy, responsible students.

Process Manager: Alan Ellington

Completion Date: 2011

Resources: Healthy, Active Children Policy, Bullying/Safe Schools Plan, Safety (Emergency Operations Plan), Student Handbook, Recycling Program, student services,

Media and Technology services, PTA Newsletter, email and phone tree, Administration, common planning time, Character Education, Healthful Living Department, National Counseling Department

Lack of funding, time, schedules, student participation, staff participation

Restrainers:

Media and computer lab schedules, student services roster, student of the month matrix, character citations, quarterly celebrations, honor roll reception

Measurable Process Checks:

Action Steps

- 1 **Action Step** Facilitate individual, group, and/or classroom services based on student needs
Timeline: From: 7/08 To: 7/11
- 2 **Action Step** Develop and implemet healthy students program school wide
Timeline: From: 7/08 To: 7/11
- 3 **Action Step** Educate students in safe and appropriate use of technology
Timeline: From: 7/08 To: 7/11
- 4 **Action Step** Increase participation in the Character Education program using 2008-2009 school year as a baseline
Timeline: From: 7/08 To: 7/11
- 5 **Action Step** Review safety procedures and expectations regularly
Timeline: From: 7/08 To: 7/11
- 6 **Action Step** Develop a Peer Buddy Program to enhance student involvement in the school community
Timeline: From: 7/08 To: 7/11

4 **Key Process:** Utilize Professional Learning Communities (PLCs) to target academic needs of students

Process Manager: Betty Cornell

Completion Date: 2011

Resources: Schedule, team rooms, duty free lunch and planning, IRT, AG, Media Center, computer lab, Blue Diamond Scanners, diverse text, LA writing plan, ALP, Enrichment/Remediation Plan, Flexible use of funding for conversion of positions, Utilize DPI flexibility in financial transfers.

Blue Diamond scanners, lack of funding, class sizes

Restrainers: Administrative walk throughs, Blue Diamond, PLC pre and post assessments,

Measurable Process Checks: PLC Minutes, EOG scores, writing folders, Computer lab schedule

Action Steps

- 1 **Action Step** Provide Common Planning Time
Timeline: From: 7/08 To: 7/11
- 2 **Action Step** Implement Plan for enrichment and remediation using common assessments and other tools.
Timeline: From: 7/08 To: 7/11
- 3 **Action Step** Development and implement a school-wide academic intervention plan. (Utilize data from SAM to identify students at risk for failure)
Timeline: From: 7/08 To: 7/11
- 4 **Action Step** Integrate reading and writing instruction into all subject areas.

Timeline:	From: 7/08	To: 7/11
5 Action Step	Utilize research-based best practices to enhance instruction.	
Timeline:	From: 7/08	To: 7/11

Wake County Public School System - School Improvement Planning
Waiver Request - 2008 - 2011 (Created 2008 - 2009)

*Waivers should be related to school improvement.
Create a separate page for each waiver.*

School Name: Holly Ridge MS

Date of Request: March - 2008

School Year: 2008 - 2009

Waiver Requested: The Holly Ridge Middle School SIP is requesting a class size waiver allowing us to exceed the LEA recommended 29 students per class. We recognize that class size is a determining factor in student learning; therefore, our goal is to begin each school year at 27 students per class. Realizing some of the restrainers that we face in funding and growth, we will make every effort to keep class sizes under 32. The Leadership Team will survey staff and work with the principal to provide a master schedule that meets the needs of all students and supports the School Improvement Plan.

Policy to be Waived: GS 115C-301

How will this waiver impact school improvement?

Larger class sizes are a restrainer in our school improvement plan. The Leadership Team will closely monitor class sizes and make every effort to keep class sizes below 32.

Please indicate the type of waiver:

State

Local

Waiver requested on: 2008-03-11

Waiver status:

Wake County Public School System - School Improvement Planning
Summary Sheet of Professional Development Activities (Created 2008 - 2009)

School Name: Holly Ridge MS

For School Year: 2008 - 2009

Activity / Topic	Participants	Goal Supported
1. Literacy Training	All staff	Goal #1 Holly Ridge Middle School will increase student academic achievement as measured by federal, state, and district measures.
	All staff	
2. PLC Training	All Staff	Goal #1 Holly Ridge Middle School will increase student academic achievement as measured by federal, state, and district measures.
3. Pyramids of Intervention Training and Development	All Staff	Goal #1 Holly Ridge Middle School will increase student academic achievement as measured by federal, state, and district measures.
4. Differentiated Instruction	All Staff	Goal #1 Holly Ridge Middle School will increase student academic achievement as measured by federal, state, and district measures.
5. Violence Intervention Training	All Staff	Goal #1 Holly Ridge Middle School will increase student academic achievement as measured by federal, state, and district measures.
6. Technology Training		Goal #1

Wake County Public School System - School Improvement Planning
Early Release Requests 2008 - 2011, Year

School Name: Holly Ridge MS

For School Year: _____

Date	Professional Development Activities	Status
1.		
2.		
3.		
4.		

Administrator notes: